

BEECHWOOD CO-OPERATIVE HOMES INC.

693 Beechwood Drive
Waterloo, Ontario
N2T 2P6
phone (519)886-0359
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beechwoodco@rogers.com

Delegation to meet with Board of Directors Request Form

If you would like to meet with the Board of Directors at a scheduled Board of Directors meeting you will need to submit your request at least **12 days** before the meeting date.

Board meeting dates are scheduled at the end of each Board meeting which typically occurs at the end of each month.

Please place a check mark beside the reason you would like to meet with the Board of Directors.

- Community Development Proposal (requires a motion and funding amount) *Attach proposal
- Request to dispute/negotiate Maintenance Repair charges
- Request to dispute Re-calculation of Housing Charge (appeal to the Board of Directors)
- Other: (Explain reason why) _____

***Note:** Member complaints, Request for Long-Term Guest Status, requests to change or build additions to the unit and other formal written requests **will not require your attendance** at a Board meeting. The Board of Directors will review the information and if they believe more information is required you will then be invited to attend a Board meeting or schedule a special meeting request.

Date of Request: _____

Name: _____

Current Address: Unit# _____ 693Beechwood Drive, Waterloo, ON. N2T 2P6

Home Phone#: _____

Email address: _____

Office Use Only:

Date Received by the Beechwood Co-op Office: _____

Scheduled Date of Board of Directors Meeting: _____